

BYLAWS OF THE POCONO OUTDOOR CLUB

November 2012

(Draft by Executive Committee in October 2012)

Article I Name of Organization

The name of the organization shall be Pocono Outdoor Club [Club].

Article II Purpose

The purpose of the Club is to provide opportunities for outdoor recreation, stewardship, and education, to promote and protect trails, and to foster an understanding of nature and how to enjoy it with minimal impact.

Article II Membership

1. Individual/Family Membership:

A person of at least 18 years of age shall be considered a member in good standing by payment of annual dues and whose behavior is consistent with the purpose of the Club. Any undesirable member may be expelled from the membership by a majority vote at a regular meeting, following a hearing by the Executive Committee.

2. Honorary Membership:

a. Leaders and staff members of State Agencies and local governments involved with Club Activities and Projects may be awarded Honorary Membership in the Club for their efforts, participation and cooperation in working toward the Club Purpose.

b. Longstanding Members of the Club, whose services in leadership, time and sweat equity, have earned them praise and appreciation of the Club Members may be awarded Honorary Membership in the Club.

c. Any Club Officer or Member may nominate someone for an Honorary Membership. Approval is by majority vote at a Club Meeting.

d. Honorary Members are exempted from Club Dues.

3. Life Membership

A Member consistent with Individual Membership who pays a one time Life Membership due as established by the Executive Committee, and is exempted from annual dues payment.

Article IV Officers and Terms

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The officers of the Club shall be a President, Vice President, Secretary, and Treasurer who shall be elected by the membership at the Annual Meeting. The term of office shall be one year commencing on January 1st. The duties of the officers shall be:

President – Preside over meetings, appoint committee chairs, and represent the Club.

Vice-President – Preside over meetings in the absence of the President and assist the President in Presidential duties.

Secretary – Record the minutes at Club and Executive Committee meetings and prepare Club correspondence.

Treasurer – Maintain Club finances, membership list and report on Club finances.

Article V Committees

The Standing Committees shall be: Activities, Publicity, Trail Advocacy, and Executive Committee. The Executive Committee shall consist of the Club officers and Committee Chairpersons. Committee Chairs shall be appointed by the Club President. Members of the committees may volunteer or be chosen by the committee chair.

Duties

Activities: Schedule and coordinate Club outings and programs.

Executive: Meet as needed to conduct Club business in the interest of the Club.

Publicity: Inform the public and other organizations about the Club and Club activities. Recruit new members, maintain membership records and coordinate newsletter distribution.

Trail Advocacy: Promote trails and work toward the protection of trails from encroachments, illegal use and exotic invasion.

Trailcare: Coordinate trail care efforts with federal, state, or local agencies and officials. Organize work parties and train volunteers. Maintain records of volunteer hours and report hours to cooperating agencies and organizations.

Special Committees

Nominations: Responsible for solicitation of nominees for Club officers, obtaining ballot information in time to conduct the election at the Annual General Membership Meeting/Dinner.

Bylaws: Proposes amendments to the Club Bylaws when called upon.

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Other Committees may be formed as deemed necessary by the President.

Article VI Meetings

1. General Membership meetings shall be held as needed.
2. Annual General Membership Meeting/Dinner shall be held in November.
3. Activities shall be held as scheduled.
4. Executive Committee Meetings shall be called by the President as deemed necessary.
5. Committee meetings shall be called by the President or Committee Chair as needed to conduct Committee business.

Quorum

General Membership meetings require 10% of members.

Executive Committee meetings require a majority of Committee Members.

Majority of votes rules.

Article VII Dues

- A. Payable annually.
- B. The Executive Committee shall change the Dues amount and categories of membership as needed.
- C. January 1 to December 31. Any new member who joins after October 1st shall be considered current for the following calendar year.

Article VII Amendments

- A. Any proposed amendments to these Bylaws shall be reviewed by the Bylaws Committee. The Bylaws Committee shall make amendment recommendations to the General Membership.
- B. Proposed amendments shall be published in the Club's Newsletter at least once prior to the next regularly scheduled meeting.
- C. Amendments to these Bylaws may be made by a majority vote at a General Membership or Annual Club Meeting.

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On this 18th day of November, 2012, by majority vote of the Club Membership at the Annual Club Meeting, these Bylaws are effective January 1, 2013.

Signature of the President
John Whipple

Signature of the Vice President
Ann Wingert

Signature of the Secretary
Karen Livingood

Signature of the Treasurer
Kathy Lambert